**COVER LETTER**

Akshay Dalvi

190, Malhar Niwas,  
Santoshi Nagar Nagpur,

Maharashtra-440034

**Dear Sir/Madam,**

I am currently working as a Senior Manager of Operations and Sales at Leap GEEBEE Education Private Ltd., where I oversee the recruitment of students from across India for global Universities. With over 10+ years of experience in the overseas education sector, I have successfully counselled and recruited more than 10,000 students throughout my career under B2B and B2C channels. Handling and managing over 1300+ client network and extensively promoting global universities.

As I look to further advance my career, I am eager to explore new opportunities within your esteemed organization. I have attached my CV for your review and consideration.

I am known for my ability to remain calm and composed under pressure, and I place a high value on teamwork. I continuously strive to motivate those around me, fostering a collaborative and productive work environment. My practical experience, enthusiasm, and dedication make me confident that I would be a valuable asset to your team.

Additionally, I had the opportunity to visit esteemed universities in the USA and Dubai as part of a familiarization trip, which provided me with invaluable firsthand experience and deeper insights into the student journey. This exposure has further enhanced my ability to understand the live experience of students at these universities.

I would greatly appreciate the opportunity to meet with you at your convenience to discuss your organization’s needs and how I can contribute to its growth with my skillset and experience. Please feel free to contact me at (+91) 8087136076 or via email at akshaydalvi16@gmail.com. I look forward to the possibility of an interview soon.

Thank you for your time and consideration.

Sincerely,  
Akshay Sheshrao Dalvi